



GRIGGS COUNTY PUBLIC LIBRARY

We will help you find what you need

Library Equipment Use Form

The following library equipment may be used by patron within the library building:

- Laptop
- Home Screen Projector
- DVD/Blu-ray Player
- Projector screen
- Webcam and Stand
- Desktop microphone

The user must sign equipment use form and follow all rule contained on the form.

The staff will explain the use of the equipment before the patron begin using the equipment.

Equipment Use Form

I, (print name) _____

agree to be responsible for the following equipment. (Check all equipment using)

- Laptop Webcam and stand
- Home Screen Projector Desktop microphone
- DVD/Blu-ray Player
- Projector screen

If I have not used the equipment before, I agree to be trained by a staff member.

I will return the equipment to its storage container before leaving.

If the equipment is damage while under my care, I will pay for the repairs or the replacement cost.

Signature

Date

(Staff: Make a copy. Keep the original for the library files and return the copy to patron)